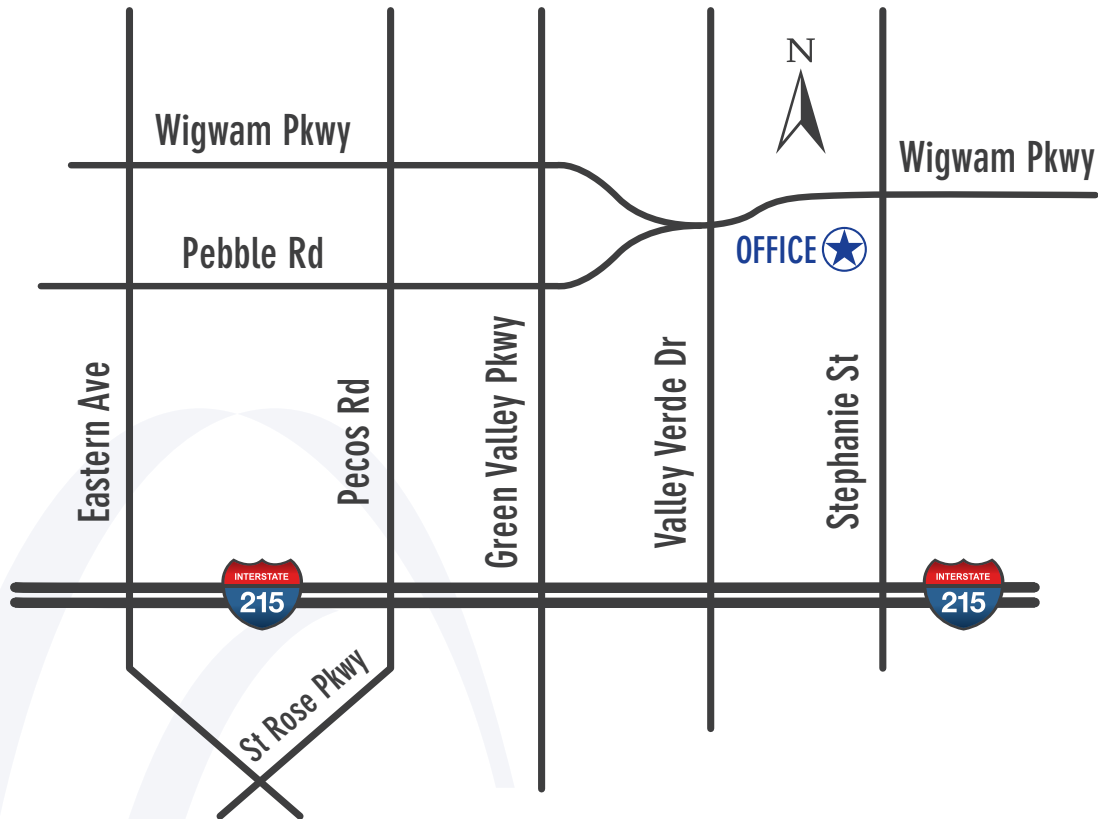


# Southeast Henderson Treatment Center



## Stephani Christensen, MD

*Medical Oncology • Hematology  
Board Certified Internal Medicine  
Board Certified Medical Oncology  
Board Certified Hematology*

1505 Wigwam Parkway, Suite 130  
Henderson, NV 89074  
Tel: 702.856.1400 • Fax: 702.856.1407

## Regan Holdridge, MD

*Medical Oncology • Hematology  
Board Certified Internal Medicine  
Board Certified Medical Oncology  
Board Certified Hematology*

1505 Wigwam Parkway, Suite 130  
Henderson, NV 89074  
Tel: 702.856.1400 • Fax: 702.856.1407

## Anthony V. Nguyen, MD

*Medical Oncology • Hematology  
Board Certified Internal Medicine  
Board Certified Medical Oncology  
Board Certified Hematology*

1505 Wigwam Parkway, Suite 130  
Henderson, NV 89074  
Tel: 702.856.1400 • Fax: 702.856.1407

**Please Complete ALL Forms  
and Bring Them with You**



**COMPREHENSIVE  
CANCER CENTERS**

[ccnevada.com](http://ccnevada.com)

Affiliated With The US Oncology Network



COMPREHENSIVE  
CANCER CENTERS

Please do not wear any perfumes, colognes or bring strong-smelling foods when visiting our center because individuals receiving chemotherapy and/or radiation therapy are often very sensitive to odors.

Thank you for your consideration and cooperation.



## COMPREHENSIVE CANCER CENTERS

### Patient Questionnaire

Name: \_\_\_\_\_ Date of Consultation: \_\_\_\_\_

Problems that have led patient to seek medical attention here? \_\_\_\_\_

\_\_\_\_\_

Please provide names and phone numbers of your physicians (primary care, medical oncologist, surgeon, etc.)

\_\_\_\_\_

\_\_\_\_\_

#### Past Medical History

**Chemotherapy:** Have you ever had chemotherapy? If so, give date and place: \_\_\_\_\_

**Radiation Therapy:** Have you ever had radiation therapy, radiation implants, cobalt treatment, etc.? **Yes No** (if yes, please provide location, dates and phone numbers of center where you were treated): \_\_\_\_\_

\_\_\_\_\_

**Surgery:** Please list all previous surgeries that you've had and your approximate age at that time: \_\_\_\_\_

\_\_\_\_\_

**Accidents:** Have you had any accidents or injuries of serious consequence? **Yes No**  
Please list: \_\_\_\_\_

Recent Hospitalizations: \_\_\_\_\_

Past Illnesses: Please check if you have history of, or currently have any of the following:

	Yes	No		Yes	No
Diabetes			Heart trouble		
Kidney disease			Hepatitis B or C		
High blood pressure			HIV		
Bronchitis			Back pain		
Seizures			Thyroid disease		
Tuberculosis			Phlebitis		
Emphysema			Stomach ulcers		
Liver Disease			Skin disease		
Other					

Childhood Diseases: \_\_\_\_\_

Current Medication (please list): \_\_\_\_\_

\_\_\_\_\_

Medication Allergies (please list): \_\_\_\_\_

\_\_\_\_\_

**Family History:**

	Alive	Age of Death	Cause of Death	List any Cancer	Other Medical Problems
Father	Yes No				
Mother	Yes No				
Any family members with cancer detected before age 50? _____					

Please list any other family members who have had cancer:

Breast Cancer _____	Who _____	Other _____
Ovarian Cancer _____	Who _____	Other _____
Colon Cancer _____	Who _____	Other _____
Prostate Cancer _____	Who _____	Other _____

**Social History:**

Are you currently:      Employed      Retired      Unemployed      On Disability

Occupation (current or former): \_\_\_\_\_

Marital Status:   Single      Married      Divorced      Widowed      Separated

Current Living Situation:      Alone      With Spouse      Significant Other      Friend

Parent      Child      Other Relative

Children: # of Sons: \_\_\_\_\_ Ages: \_\_\_\_\_ # of Daughters: \_\_\_\_\_ Ages: \_\_\_\_\_

Have you ever smoked? **Yes**   **No**      If yes, age when you started: \_\_\_\_\_ Packs per day: \_\_\_\_\_

Date quit (if applicable): \_\_\_\_\_

Do you drink alcohol? **Yes**   **No**      What type: \_\_\_\_\_ How much per week? \_\_\_\_\_Did you ever drink large amounts of alcohol? **Yes**   **No**      Date quit (if applicable): \_\_\_\_\_**Review of Systems:**

Do you currently suffer from any of the following symptoms?

General	Yes	No	Head and Neck	Yes	No
Fevers			Hearing loss		
Night sweats			Nose bleeds		
Poor appetite			Dry mouth		
Weight loss # pounds			Hoarse voice		
			Cataracts		
			Glaucoma		

Cardiovascular	Yes	No		Yes	No
Chest pain with effort			Heart murmur		
Palpitations			Ankle swelling		
Pacemaker/Implanted Defibrillator					

Pulmonary System	Yes	No		Yes	No
Cough			Shortness of breath		
Coughing blood			Pain with breathing		

Gastrointestinal	Yes	No		Yes	No
Nausea			Yellow skin (Jaundice)		
Vomiting			Clay colored stool		
Constipation			Blood in stool		
Diarrhea			Abdominal pain		
Colonoscopy? _____			If yes, when? _____		

<b>Nervous System</b>	<b>Yes</b>	<b>No</b>		<b>Yes</b>	<b>No</b>
Headaches			History of stroke		
Dizziness			History of seizures		
Paralysis			Speech disturbance		
Loss of sensation			Weakness of arm/leg		
Mental Illness					
Tremors					

<b>Musculoskeletal System</b>	<b>Yes</b>	<b>No</b>		<b>Yes</b>	<b>No</b>
Arthritis			Limited motion		
Back pain			Muscle cramps		

<b>Hematologic</b>	<b>Yes</b>	<b>No</b>		<b>Yes</b>	<b>No</b>
History of blood transfusions?			Treatment for anemia?		
Any history of abnormal bleeding (ie. with surgery or dental work?)					

<b>Genitourinary System</b>	<b>Yes</b>	<b>No</b>		<b>Yes</b>	<b>No</b>
Pain with urination			Urgent urination		
Blood in urine			Incontinence		
Frequent urination			Retention of urine		

How many times per night do you wake up from sleep to urinate? \_\_\_\_\_

**(For Men Only)**

Do you have impotence?    Yes      No      Partial      Total

**(For Women Only)**

Date of last menstrual period: \_\_\_\_\_ Last mammogram: \_\_\_\_\_ Age of Menopause: \_\_\_\_\_

Number Pregnancies: \_\_\_\_\_ Number of deliveries: \_\_\_\_\_

Age at first pregnancy: \_\_\_\_\_ History of C-sections? \_\_\_\_\_

Hormonal therapy:    **Yes**    **No**    **Previous**    **Current**

Are you currently pregnant?    **Yes**    **No**    **Unsure**

Could you be pregnant? Explain \_\_\_\_\_



Patient MRN \_\_\_\_\_

**COMPREHENSIVE  
CANCER CENTERS****Cancer Family History Questionnaire**

Please complete this form to the best of your ability and bring it to your next scheduled visit with your physician. This information will assist your physician in knowing the cancers that may run in your biological (blood related) family. When you complete the table below, please include your information as well as information for your parents, sisters, brothers, sons, daughters, grandparents, aunts, uncles, and first cousins. Please sign the form.

Date Form Completed: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Print Name: \_\_\_\_\_ Patient's Signature: \_\_\_\_\_

Cancer Type	Who was/is affected? At what age was the cancer type found? <i>For Example: Dad, 45 years old Mom, 67 years old Son, 56 years old</i>		
Ovarian			
Breast			
Uterus			
Colon/rectal			
Prostate			

Are there any other cancers that run in your family?  
\_\_\_\_\_Are you of Ashkenazi Jewish descent? ☐ YES ☐ NOAre you of African American descent? ☐ YES ☐ NOHave you or anyone in your blood related family had 20 or more lifetime colon polyps? ☐ YES ☐ NO

Has anyone in your family had cancer genetic testing? \_\_\_\_\_ If yes, explain: \_\_\_\_\_

Are you concerned about your personal and/or family history of cancer? \_\_\_\_\_

**For Healthcare Provider/Staff completion:**Recommendations: ☐ Refer for Genetic Counseling (*by MD order or physician standing order*).☐ No Genetic Counseling referral indicated at this time.



COMPREHENSIVE  
CANCER CENTERS

**Meaningful Use Update**

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Race/Ethnicity: \_\_\_\_\_

Preferred Language: \_\_\_\_\_

Preferred Method of Contact

Email: \_\_\_\_\_

Cell: \_\_\_\_\_

Home: \_\_\_\_\_

Other: \_\_\_\_\_

**Marital Status**

Married

Single

Widowed

Divorced

Life Partner



Patient MRN \_\_\_\_\_

COMPREHENSIVE  
CANCER CENTERS

**AUTHORIZATION TO RELEASE MEDICAL RECORDS**

Patient Name: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

I hereby authorize: \_\_\_\_\_

**To release any and all medical records to:**

\_\_\_\_ Stephani Christensen, MD

\_\_\_\_ Regan Holdridge, MD

\_\_\_\_ Anthony V. Nguyen, MD

**Comprehensive Cancer Centers of Nevada**

1505 Wigwam Parkway, Suite 130

Henderson, NV 89074

Tel: 702.856.1400; Fax: 702.856.1401

Signature: \_\_\_\_\_

DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Please release the following:**

\_\_\_\_ History & Physical

\_\_\_\_ Last Progress Notes

\_\_\_\_ Mammograms

\_\_\_\_ All Labs

\_\_\_\_ Recent Diagnostic Tests

\_\_\_\_ Pathology

\_\_\_\_ Other (see below)

\_\_\_\_ ER, PR & DNA Tests

\_\_\_\_ All Requested (see attached list)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_





Patient MRN \_\_\_\_\_

## COMPREHENSIVE CANCER CENTERS

### User Electronic Mail Authorization Form Patient Portal: My Care Plus

My Care Plus, the Patient Portal (the "Portal") offers convenient and secure access to your personal health record. As the patient, you are in control of your Portal record: we will not activate your personal account unless you authorize us to do so.

Because personal identifying information is available via the Portal, it is very important that you keep your password private. Do not share your password with anyone or write it in a place easily accessible to others.

If you choose not to execute this User Electronic Mail Authorization Form, you will not be able to access the Portal. If you choose to submit this form, you understand you are consenting for us to email you a unique link that you will use to create a password in order to access the Portal. **Please look for an email from My Care Plus promptly after submitting this form.** For your protection, the link is designed to expire quickly if not used. If you should change email addresses, please contact your physician's office in order to provide your new email contact information so that you will continue to receive updates and other pertinent information. Please choose an email address that will not be subject to access by anyone you do not trust.

If you wish to discontinue utilizing the Portal, please contact your physician's office.

#### Terms

You are receiving access to the Portal, the terms and conditions of the Portal shall apply to this User Electronic Mail Authorization Form. If you do not have e-mail access, please check the box and sign at the bottom.

\_\_\_\_\_  
Patient Name  
(First Name, Middle Initial, Last Name)

\_\_\_\_\_  
Date of Birth of Patient

☐ I do not have e-mail access.

☐ I do not want access to the portal.

Authorized user is:

\_\_\_\_\_  
Authorized User Name (If different from patient)

- ☐ Patient
- ☐ Patient's Guardian (or parent of un-emancipated minor patient)
- ☐ Person authorized to make decisions on behalf of patient (e.g. by a medical power of attorney)

\_\_\_\_\_  
Email Address of Patient or Authorized User

\_\_\_\_\_  
Physician's Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Practice Staff  
[Confirming user's identity and authority]

\_\_\_\_\_  
Date

Note to Staff: Accept this form only when the identity and authority of the signing person has been confirmed, and the signing person (i.e., the Authorized User) understands and agrees to use the listed email address for this purpose.

Staff Use Only:	MRN _____
Email in PMS _____	iKM Consent _____



Patient MRN \_\_\_\_\_

COMPREHENSIVE  
CANCER CENTERS

**ACKNOWLEDGEMENT OF RECEIPT  
OF NOTICE OF PRIVACY PRACTICES**

Comprehensive Cancer Centers of Nevada is committed to protecting your privacy and ensuring that your health information is used and disclosed appropriately. This Notice of Privacy Practices identifies all potential uses and disclosures of your health information by our practice and outlines your rights with regard to your health information. Please sign the form below to acknowledge that you have received our Notice of Privacy Practices.

**I acknowledge that I have received a copy of the Notice of Privacy Practices of Comprehensive Cancer Centers of Nevada.**

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name of Personal Representative (if appropriate):** \_\_\_\_\_

**Signature of Personal Representative (if appropriate):** \_\_\_\_\_

Comprehensive Cancer Centers of Nevada Use Only

Date acknowledgment received: ) \_\_\_\_\_ -OR-

Reason acknowledgment was not obtained: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Patient MRN \_\_\_\_\_

## COMPREHENSIVE CANCER CENTERS

### **Using and Disclosing Protected Health Information for Involvement in the Individual's Care and Notification Purposes**

As per the notice of privacy practices, Comprehensive Cancer Centers must provide the patient with an opportunity to agree or disagree to the use or disclosure of patient health information to a patients' family member, friends or acquaintances involved in their care.

This document will serve as a written agreement between \_\_\_\_\_ (patient) and Comprehensive Cancer Centers as a list of those designated by the patient as having direct involvement in the patient's care.

In the event you are unable to sign a medical release for your records, please provide us with a list to include your next of kin and/or persons names you will authorize us to release your medical records to. It will be the patient's responsibility to update as necessary.

Next of kin:

Name	Phone	Relationship
_____	_____	_____

Name	Phone	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Yes / No    Per My Permission – Leave medical information on my answering machine.

I hereby authorize Comprehensive Cancer Centers to use or disclose my personal health information to the above mentioned for the purpose of my care or payment related to my care. This information may also be used for the purpose of notifying, or assist in notification of (including identifying or locating), a family member, personal representative or another person responsible for my care, of my location and/or condition.

_____	_____	_____
Patient Signature	SS #	Date



COMPREHENSIVE  
CANCER CENTERS

## **NOTICE OF PRIVACY PRACTICES**

**Effective Date: May 1, 2016**

**THIS NOTICE DESCRIBES HOW MEDICAL  
INFORMATION ABOUT YOU MAY BE USED  
AND DISCLOSED AND HOW YOU CAN  
GET ACCESS TO THIS INFORMATION.  
PLEASE REVIEW IT CAREFULLY.**

**About Us**

In this Notice, we use terms like “we,” “us,” “our” or “Practice” to refer to Comprehensive Cancer Centers of Nevada, its physicians, employees, staff and other personnel. All of the sites and locations of Comprehensive Cancer Centers of Nevada follow the terms of this Notice and may share health information with each other for treatment, payment or health care operations purposes and for other purposes as described in this Notice.

**Purpose of this Notice**

This Notice describes how we may use and disclose your health information to carry out treatment, payment, or health care operations and for other purposes that are permitted or required by law. This Notice also outlines our legal duties for protecting the privacy of your health information and explains your rights to have your health information protected. We will create a record of the services we provide you, and this record will include your health information. We need to maintain this information to ensure that you receive quality care and to meet certain legal requirements related to providing you care. We understand that your health information is personal, and we are committed to protecting your privacy and ensuring that your health information is not used inappropriately.

**Our Responsibilities**

We are required by law to maintain the privacy of your health information and to provide you notice of our legal duties and privacy practices with respect to your health information. We are also required to notify you of a breach of your unsecured health information. We will abide by the terms of this Notice.

**How We May Use or Disclose Your Health Information**

**The following categories describe examples of the way we use and disclose health information without your written authorization:**

For Treatment: We may use and disclose your health information to provide you with medical treatment or services. For example, your health information will be shared with your oncology doctor and other health care providers who participate in your care. We may disclose your health information to another oncologist for the purpose of a consultation. We may also disclose your health information to your primary care physician or another healthcare provider to be sure they have all the information necessary to diagnose and treat you.

For Payment: We may use and disclose your health information to others so they will pay us or reimburse you for your treatment. For example, a bill may be sent to you, your insurance company or a third-party payer. The bill may contain information that identifies you, your diagnosis, and treatment or supplies used in the course of treatment. We may also tell your health plan about a treatment you are going to receive to obtain prior approval or to determine whether your health plan will cover the treatment.

For Health Care Operations: We may use and disclose your health information in order to support our business activities. These uses and disclosures are necessary to run the

Practice and make sure our patients receive quality care. For example, we may use your health information for quality assessment activities, training of medical students, necessary credentialing, and for other essential activities. We may also disclose your health information to third party “business associates” that perform various services on our behalf, such as transcription, billing and collection services. In these cases, we will enter into a written agreement with the business associate to ensure they protect the privacy of your health information.

Individuals Involved in Your Care or Payment for Your Care and Notification: If you verbally agree to the use or disclosure and in certain other situations, we will make the following uses and disclosures of your health information. We may disclose to your family, friends, and anyone else whom you identify who is involved in your medical care or who helps pay for your care, health information relevant to that person’s involvement in your care or paying for your care. We may also make these disclosures after your death.

We may use or disclose your information to notify or assist in notifying a family member, personal representative or any other person responsible for your care regarding your physical location within the Practice, general condition or death. We may also use or disclose your health information to disaster-relief organizations so that your family or other persons responsible for your care can be notified about your condition, status and location.

**We are also allowed to the extent permitted by applicable law to use and disclose your health information without your authorization for the following purposes:**

As Required by Law: We may use and disclose your health information when required to do so by federal, state or local law.

Judicial and Administrative Proceedings: If you are involved in a legal proceeding, we may disclose your health information in response to a court or administrative order. We may also release your health information in response to a subpoena, discovery request, or other lawful process by someone else involved in the dispute, but only if efforts have been made to tell you about the request or to obtain an order protecting the information requested.

Health Oversight Activities: We may use and disclose your health information to health oversight agencies for activities authorized by law. These oversight activities are necessary for the government to monitor the health care system, government benefit programs, compliance with government regulatory programs, and compliance with civil rights laws.

Law Enforcement: We may disclose your health information, within limitations, to law enforcement officials for several different purposes:

- To comply with a court order, warrant, subpoena, summons, or other similar process;
- To identify or locate a suspect, fugitive, material witness, or missing person;
- About the victim of a crime, if the victim agrees or we are unable to obtain the victim’s agreement;
- About a death we suspect may have resulted from criminal conduct;

- About criminal conduct we believe in good faith to have occurred on our premises; and
- To report a crime not occurring on our premises, the nature of a crime, the location of a crime, and the identity, description and location of the individual who committed the crime, in an emergency situation.

Public Health Activities: We may use and disclose your health information for public health activities, including the following:

- To prevent or control disease, injury, or disability;
- To report births or deaths;
- To report child abuse or neglect;
- Activities related to the quality, safety or effectiveness of FDA-regulated products;
- To notify a person who may have been exposed to a communicable disease or may be at risk for contracting or spreading a disease or condition as authorized by law; and
- To notify an employer of findings concerning work-related illness or injury or general medical surveillance that the employer needs to comply with the law if you are provided notice of such disclosure.

Serious Threat to Health or Safety: If there is a serious threat to your health and safety or the health and safety of the public or another person, we may use and disclose your health information to someone able to help prevent the threat or as necessary for law enforcement authorities to identify or apprehend an individual.

Organ/Tissue Donation: If you are an organ donor, we may use and disclose your health information to organizations that handle procurement, transplantation or banking of organs, eyes, or tissues.

Coroners, Medical Examiners, and Funeral Directors: We may use and disclose health information to a coroner or medical examiner. This disclosure may be necessary to identify a deceased person or determine the cause of death. We may also disclose health information, as necessary, to funeral directors to assist them in performing their duties.

Workers' Compensation: We may disclose your health information as authorized by and to the extent necessary to comply with laws related to workers' compensation or similar programs that provide benefits for work-related injuries or illness.

Victims of Abuse, Neglect, or Domestic Violence: We may disclose health information to the appropriate government authority if we believe a patient has been the victim of abuse, neglect, or domestic violence. We will only make this disclosure if you agree, or when required or authorized by law.

Military and Veterans Activities: If you are a member of the Armed Forces, we may disclose your health information to military command authorities. Health information about foreign military personnel may be disclosed to foreign military authorities.

National Security and Intelligence Activities: We may disclose your health information to

authorized federal officials for intelligence, counterintelligence, and other national security activities authorized by law.

Protective Services for the President and Others: We may disclose your health information to authorized federal officials so they may provide protective services for the President and others, including foreign heads of state.

Inmates: If you are an inmate of a correctional institution or under the custody of a law enforcement official, we may disclose your health information to the correctional institution or law enforcement official to assist them in providing you health care, protecting your health and safety or the health and safety of others, or for the safety of the correctional institution.

Research: We may use and disclose your health information for certain research activities without your written authorization. For example, we might use some of your health information to decide if we have enough patients to conduct a cancer research study. For certain research activities, an Institutional Review Board (IRB) or Privacy Board may approve uses and disclosures of your health information without your authorization.

### **Other Uses and Disclosures of Your Health Information that Require Written Authorization:**

Other uses and disclosures of your health information not covered by this Notice will be made only with your written authorization. Some examples include:

- Psychotherapy Notes: We usually do not maintain psychotherapy notes about you. If we do, we will only use and disclose them with your written authorization except in limited situations.
- Marketing: We may only use and disclose your health information for marketing purposes with your written authorization. This would include making treatment communications to you when we receive a financial benefit for doing so.
- Sale of Your Health Information: We may sell your health information only with your written authorization.

If you authorize us to use or disclose your health information, you may revoke your authorization, in writing, at any time. If you revoke your authorization, we will no longer use or disclose your health information as specified by your revocation, except to the extent that we have taken action in reliance on your authorization.

### **Your Rights Regarding Your Health Information**

**You have the following rights regarding the health information we maintain about you:**

Right to Request Restrictions: You have the right to request restrictions on how we use



and disclose your health information for treatment, payment or health care operations. **In most circumstances, we are not required to agree to your request.** If we do agree, we will comply with your request unless the information is needed to provide you emergency treatment. To request restrictions, you must make your request in writing and submit it to **CCCN, Attn: HIPAA Privacy Officer, 400 N. Stephanie St., Henderson NV 89014.** We are required to agree to a request that we restrict a disclosure made to a health plan for payment or health care operations purposes that is not otherwise required by law, if you, or someone other than the health plan on your behalf, paid for the service or item in question out-of-pocket in full.

**Right to Request Confidential Communications:** You have the right to request that we communicate with you in a certain manner or at a certain location regarding the services you receive from us. For example, you may ask that we only contact you at work or only by mail. To request confidential communications, you must make your request in writing and submit it to **CCCN, Attn: HIPAA Privacy Officer, 400 N. Stephanie St., Henderson NV 89014.** We will not ask you the reason for your request. We will attempt to accommodate all reasonable requests.

**Right to Inspect and Copy:** You have the right to inspect and copy health information that may be used to make decisions about your care. To inspect and copy your health information, you must make your request in writing by filling out the appropriate form provided by us and submitting it to **CCCN, Attn: HIPAA Privacy Officer, 400 N. Stephanie St., Henderson NV 89014.** You may request access to your medical information in a certain electronic form and format if readily producible or, if not readily producible, in a mutually agreeable electronic form and format. Further, you may request in writing that we transmit a copy of your health information to any person or entity you designate. Your written, signed request must clearly identify such designated person or entity and where you would like us to send the copy. If you request a copy of your health information, we may charge a cost-based fee for the labor, supplies, and postage required to meet your request. We may deny your request to inspect and copy in certain very limited circumstances. If you are denied access to your health information, you may request that the denial be reviewed by a licensed health care professional chosen by us. The person conducting the review will not be the person who denied your request. We will comply with the outcome of the review.

**Right to Amend:** If you feel that your health information is incorrect or incomplete, you may request that we amend your information. You have the right to request an amendment for as long as the information is kept by or for us. To request an amendment, you must make your request in writing by filling out the appropriate form provided by us and submitting it to **CCCN, Attn: HIPAA Privacy Officer, 400 N. Stephanie St., Henderson NV 89014.**

We may deny your request for an amendment. If this occurs, you will be notified of the reason for the denial and given the opportunity to file a written statement of disagreement with us that will become part of your medical record.

**Right to an Accounting of Disclosures:** You have the right to request an accounting of disclosures we make of your health information. Please note that certain disclosures need

not be included in the accounting we provide to you.

To request an accounting of disclosures, you must make your request in writing by filling out the appropriate form provided by us and submitting it to **CCCN, Attn: HIPAA Privacy Officer, 400 N. Stephanie St., Henderson NV 89014**. Your request must state a time period which may not be longer than six years, and which may not include dates before April 14, 2003. The first accounting you request within a 12-month period will be free. For additional accountings, we may charge you for the costs of providing the accounting. We will notify you of the costs involved and give you an opportunity to withdraw or modify your request before any costs have been incurred.

Right to a Paper Copy of This Notice: You have the right to a paper copy of this Notice at any time, even if you previously agreed to receive this Notice electronically. To obtain a paper copy of this Notice, please alert the receptionist at the front desk of any of our locations or contact **CCCN, Attn: HIPAA Privacy Officer, 400 N. Stephanie St., Henderson NV 89014**. You may also obtain a paper copy of this Notice at our website, **[www.cccnevada.com](http://www.cccnevada.com)**.

### **Changes to this Notice**

We reserve the right to change the terms of this Notice at any time. We reserve the right to make the new Notice provisions effective for all health information we currently maintain, as well as any health information we receive in the future. If we make material or important changes to our privacy practices, we will promptly revise our Notice. We will post a copy of the current Notice in the patient waiting areas at each facility. Each version of the Notice will have an effective date listed on the first page. Updates to this Notice are also available at our website, **[www.cccnevada.com](http://www.cccnevada.com)**.

### **Complaints**

If you have any questions about this Notice or would like to file a complaint about our privacy practices, please direct your inquiries to: **CCCN, Attn: HIPAA Privacy Officer, 400 N. Stephanie St., Henderson NV 89014**, or phone **(702) 952-3350**. You may also file a complaint with the Secretary of the Department of Health and Human Services. You will not be retaliated against or penalized for filing a complaint.

### **Questions**

If you have questions about this Notice, please contact **CCCN, Attn: HIPAA Privacy Officer, 400 N. Stephanie St., Henderson NV 89014**, or phone **(702) 952-3350**.



## COMPREHENSIVE CANCER CENTERS

### **Nondiscrimination and Accessibility Requirements Discrimination is Against the Law**

Comprehensive Cancer Centers (Comprehensive) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. The practice does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Comprehensive Cancer Centers:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, contact the practice manager/administrator.

If you believe that Comprehensive has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with: Lara Tobias, Business Office Director, Address: 400 N. Stephanie Street, Suite 300, Henderson, NV 89014, Tel: (702) 952-3350, Fax: (702) 952-3352, Email: [infocccn@usoncology.com](mailto:infocccn@usoncology.com). You can file a grievance in person or by mail, fax, or email.

If you need help filing a grievance, the practice manager/administrator is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services  
200 Independence Avenue, SW  
Room 509F, HHH Building  
Washington, D.C. 20201  
1-800-368-1019, 800-537-7697 (TDD)

Complaint forms are available at  
<http://www.hhs.gov/ocr/office/file/index.html>.



# COMPREHENSIVE CANCER CENTERS

## LIMITED ENGLISH PROFICIENCY OF LANGUAGE ASSISTANCE SERVICES FOR NEVADA

ATTENTION: If you speak any of the following languages, language assistance services, free of charge, are available to you. Call 1-877-261-6608 for more information.

<b>Amharic:</b> ማስታወሻ: የሚናገሩት ቋንቋ አማርኛ ከሆነ የትርጉም እርዳታ ድርጅቶች በነጻ ሊያገዝዎት ተዘጋጅተዋል፡ ወደ ሚከተለው ቁጥር ይደውሉ 1-877-261-6608	<b>Arabic:</b> ملحوظة: إذا كنت تتحدث اذكر اللغة، فإن 1-877-261-6608 رقم اتصل برقم خدمات المساعدة اللغوية تتوافر لك بالمجان :هاتف الصم والبكم 1-877-261-6608.
<b>Chinese:</b> 注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電 1-877-261-6608。	<b>French:</b> ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-877-261-6608.
<b>German:</b> ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-877-261-6608.	<b>Ilocano:</b> PAKDAAR: Nu saritaem ti Ilocano, ti serbisyo para ti baddang ti lengguahe nga awanan bayadna, ket sidadaan para kenyan. Awagan ti 1-877-261-6608.
<b>Japanese:</b> 注意事項：日本語を話される場合、無料の言語支援をご利用いただけます。1-877-261-6608 まで、お電話にてご連絡ください。	<b>Korean:</b> 주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-877-261-6608
<b>Russian:</b> ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-877-261-6608.	<b>Samoan:</b> MO LOU SILAFIA: Afai e te tautala Gagana fa'a Sāmoa, o loo iai auaunaga fesoasoan, e fai fua e leai se tologi, mo oe, Telefoni mai: 1-877-261-6608.
<b>Spanish:</b> ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-877-261-6608.	<b>Tagalog:</b> PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-877-261-6608.
<b>Thai:</b> เรียน ถ้าคุณพูดภาษาไทยคุณสามารถใช้บริการช่วยเหลือทางภาษาได้ฟรี โทร 1-877-261-6608	<b>Urdu:</b> ہیں، تو آپ کو زبان کی مدد کی خدمات مفت میں دستیاب ہیں۔ کال کریں 1-877-261-6608
<b>Vietnamese:</b> CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-877-261-6608.	